



## MISSED APPOINTMENT POLICY

We're glad you have chosen us to provide your medical care, but if you miss your appointments, you compromise that care. We want to remind you of our once policies regarding missed appointments.

A missed appointment is when you fail to show up for an appointment without a phone call, or cancel without at least 24-hour notice.

A doctor/patient relationship is built on mutual trust and respect. As such, we strive to be on time for your scheduled appointments, and ask that you give us the courtesy of a call when you are unable to keep your appointment. Below, our missed appointment policies are outlined.

*Let's work together to provide you with the best possible care you deserve.*

### **ROUTINE OFFICE VISITS:**

1<sup>st</sup> missed Appointment: we'll call and offer to reschedule your appointment.  
You may be charged a missed appointment fee of \$25.

2<sup>nd</sup> missed Appointment: We'll call and offer to reschedule your appointment.  
You may be charged a missed appointment fee of \$25.

3<sup>rd</sup> missed Appointment: You will be charged a missed appointment fee of \$25.  
This may result in a discharge from the practice.

### **ULTRASOUND APPOINTMENTS:**

1<sup>st</sup> missed Appointment: we'll call and offer to reschedule your appointment. You **WILL** be charged a missed appointment fee of \$50.

2<sup>nd</sup> missed Appointment: We'll call and give you a prescription with instructions to call and schedule an appointment at an out patient facility.  
You will be charged a missed appointment fee of \$50.

### **OFFICE PROCEDURE APPOINTMENTS:**

1<sup>st</sup> missed Appointment: we'll call and offer to reschedule your appointment.  
You will be charged a missed appointment fee of \$50.

2<sup>nd</sup> missed Appointment: We'll call and offer to reschedule your appointment.  
You will be charged a missed appointment fee of \$75.

3<sup>rd</sup> missed Appointment: This may result in a discharge from the practice.  
You will be charged a missed appointment fee of \$75.

Medical Disclaimer: The information provided in should be relied upon for medical education purposes only. It is not intended to replace the independent judgment of a health care provider. The appropriateness of a course of treatment for a patient may vary from the medical information provided herein due to individual conditions and/or complications.

Patient Signature\_\_\_\_\_

Date\_\_\_\_\_